

**Amherst Golf Club**  
**Board of Directors Meeting Minutes**  
**Meeting Date: January 9, 2025**

**Present:** George Oulundsen, Gordy Palley, Emily Ziomek, Bonnie May, Jay Morgan, Jack Stanne, Carl Teschke, Greg Kwolek, Glen Allan

**Via Zoom:** Steve Elkins, Donnie Hodgkins, Elizabeth Geene, Shawn Durocher

**Absent:** Kathryn Mahony, Mike Hanieski

**Previous Minutes:** The previous minutes of December 11 were reviewed and accepted.

**Financial Report:** Gordy presented financial report Profit & Loss and Balance Sheet Statements. He noted that advertisers contributed over \$4K to advertise on the AGC advertising board in 2024. He also noted that the club's QuickBooks subscription was renewed and that it is "backed up" on the desktop vice the "cloud". The Board discussed that the new software for the club could be tied into QuickBooks if it is on the cloud. The Comcast TV subscription was paused for the duration of the winter to save money and will be reinstated once the course opens in the spring. The trash dumpster service remains open to allow for clean-up during the Golf Pro transition. Membership invoices were sent out; and 29 renewals and 12 CID contributions have been received to date. Discussion of membership charges/adjustments for members who couldn't play due to injury was discussed and it was resolved that such cases should be brought before the board going forward.

**Pro Report:** Shawn reported that with final approval of the AGC logo and final closure of David's accounts with apparel companies, she will be able to move forward with merchandise orders for 2025. She also noted she is reviewing and planning for tournament schedules for 2025.

**Superintendent Update:** Carl reported that the cold-frost is going deep due to lack of snow cover to-date. He reported that equipment is "okay" and that maintenance of the vertical cutter is in process. There remain 8-10 sprinkler heads to be changed out in the spring. If the board votes to add new sand to the traps, cost of "angular USGA packable" sand is approximately \$1.2K-\$1.3K per truckload at the present time. He noted that half the greens' sprinkler heads were done last year and that upgrading the balance of greens' heads is not

currently in the budget and would require a Board decision; the possibility of earmarking CID funding for this purpose was discussed and could be taken up at the February meeting. Five greens have been completed with the remaining five (four + putting green) to be completed in 2025. A discussion of re-leveling green fringes followed. Leveling necessitates an “extra” mowing as the different grasses on the fringes grow at different rates.

**Women’s Association Update:** Bonnie stated that the women’s tournament committee has met and will work with Shawn to finalize plans.

**Member Liaison:** Jay inquired about the status of potholes at the street entrance to the AGC driveway. It was discussed that Amherst College should be consulted and also whether this might be a state responsibility given that RT-116 is a state highway.

**New Logo:** The Board approved a new logo for AGC which will be used going forward.

**Event Planning:** A draft rental agreement was reviewed for events to be held at AGC. The club has received inquiries from persons who want to hold events at the clubhouse. Among the topics discussed were insurance, rental fee structure, requirements with respect to beverages, outside-catering, member requirements & training, and scheduling.

**Annual Cart Fee:** Cart fee structure was discussed. The relative merits of Cards vice a Flat Fee system and comparisons with near-by courses were discussed. George will provide a final draft proposal for approval at the next board meeting. It was noted that cart rentals would be tracked in the new point-of-sale software system and that carts would be on a first come first serve basis with members having precedence.

### **Committee Updates:**

- a) Pro transition in progress, ordering merchandise planned April 1<sup>st</sup>.
- b) Licenses completed and posted.
- c) Software selection committee recommended “Lightspeed”. New PCs, monitors, scanners and printers are required.
- d) Budget Committee met and reports that the budget baseline “looks decent”; will finalize February.
- e) Greens Committee – Finalized - Pro: Shawn; Superintendent: Carl; Chair: George; Women Representative: Susan Teasley; Men Representative: Jeff Edwards
- f) Handicap Committee – Wally Kielb and Marie Appleby
- g) Pro Shop Volunteers (Emily, Shawn) – likely form in February to help Shawn move-in
- h) Food & Beverage Committee (Kathryn, Bonnie) – Stocking and distributor supply will be managed by AGC Staff with support as needed from F&B Committee; Need to get TIPs and Safe Serve certification – WIP, but Amherst College may be able to help
- i) House Committee (Jay, Mike, Greg) – cleaning will be done by AGC Staff as currently done. Discussed updating Alarm Codes and new keys.
- j) 125<sup>th</sup> Celebration Committee – will send email to solicit volunteers
- k) Tournament Committee – Women: Carole Oulundsen, Hilary Matheson; Need to identify Men’s representatives by February

### **Voted to Adjourn**

**Next Monthly Meeting:** February 13, 2025 (Hybrid)

Meeting adjourned at ~6:45pm

Minutes prepared by Jack Stanne for Mike Hanieski, Secretary